

# BOARD OF SUPERVISORS

*Brown County*



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## HUMAN SERVICES COMMITTEE

Patrick Evans, Chair  
Steve Fewell, Vice Chair  
Julie Knier, Rich Langan, Pat La Violette  
Tom Lund, Jesse Brunette

## HUMAN SERVICES COMMITTEE

Wednesday, March 25, 2009

6:00 p.m.

Room 200, Northern Building  
305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of February 25, 2009.

## Comments from Public /Such other matters as authorized by law

## Report from Human Services Chair, Patrick Evans

1. Review minutes of:
  - a. Aging & Disability Resource Center Board (2/26/09).
  - b. Community Options Program Appeals Cmte (3/2/09).
  - c. Veterans' Recognition Sub-Cmte (3/10/09).

## Communications

2. Communication from Norb Dantine re: Check to see if Lutheran Social Services is getting paid double from the County and State for placement of sex offenders. (Referred from February Administration Committee.)

## Health Dept.

3. Ordinance re: Amend Sec. 38.01 (4)(4) of the Brown County Code Entitled "Public Health Nuisance."

## Aging & Disability Resource Center

4. Revenue & Expense Report January 31, 2009.

**Human Services Dept.**

5. Mental Health Center Statistics for February, 2009.
6. Bellin Psychiatric Monthly Report for February, 2009.
7. Approval for New Non-Continuous Vendor.
8. Request for New Vendor Contract.
9. Monthly Contract Update
10. Request for Budget Transfer (#09-04): Increase in Expenditures with Offsetting Increase in Revenue: Allocation of a grant/scholarship from the National Drug Court Institute to help defray travel costs associated with the Drug Court Planning Initiative training for eight Drug Court members in March 2009.
11. Director's Report
  - a. WCHSA Minutes.

**Veterans Dept.** No agenda items.

**Syble Hopp School** No agenda items.

**Other**

12. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**

**February 26, 2009**

**PRESENT:** Donajane Brasch, Tom Diedrick, Patricia Finder-Stone, Keith Pamperin, Tom De Wane,

**EXCUSED:** Judy Parrish, Libbie Miller, Pat Cochran

**ALSO PRESENT:** Sunny Archambault, Arlene Westphal, Debra Bowers, Ron Niesing, Jennifer Nelson, Diana Brown, Steve Daniels

**PLEDGE OF ALLEGIANCE.**

Chairperson Diedrick called the meeting to order at 8:30 a.m.

**ADOPTION OF AGENDA:** A motion was made by Sup. De Wane and seconded by Mr. Pamperin to adopt the February 26, 2009 agenda. **MOTION CARRIED.**

**INTRODUCTIONS** were made.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 10, 2008:** Mr. Diedrick asked for any additions, corrections, or deletions to the minutes of the regular meeting of December 10, 2008. Ms Brasch noted a correction on page 2 paragraph 7. HRIS should be HIRSP (Health Insurance Risk Sharing Pool).

Ms Finder-Stone moved and Sup. De Wane seconded to approve the minutes of the regular meeting of December 10, 2008 with the above noted correction. **MOTION CARRIED.**

**FINANCIAL REPORT:**

**A. REVIEW AND APPROVAL OF THE DECEMBER 2008 REPORT:** Ms. Archambault reported that this was the Pre-Audit Financial Report. The December report shows that we are strong financially. The report indicates an increase in Food Costs; however, we are also over in revenues so this will balance out.

Ms. Archambault noted that we would not be able to carry over the balance of the Falls Prevention Grant. The governor is requiring departments to return any unspent revenue to help address state budget issues.

For the benefit of new board members, Ms. Archambault took a few moments to give a brief overview of the Expense and Revenue Reports as well as the Miscellaneous Revenue/Expense Account Detail, the 2008 Equipment Budget, Restricted Donations,

the Capital Campaign Status Report, the Fiscal Agent Payroll Summary, the Designated/Undesignated Net Asset Report and the Total Meal Program.

Sup. De Wane moved and Ms. Brasch seconded to approve the December 2008 Financial Report. **MOTION CARRIED.**

**B REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** Board Members reviewed the restricted donations of \$1,000 for Home Delivered Meals from the Wood Family, \$1 000 for I&A from the Calaway Family, \$200 for agency use from the Cox Family, and \$1253.50 for Home Delivered Meals from the Dept. of Corrections/auction.

Sup. De Wane moved and Mr. Pamperin seconded to approve the Restricted Donations. **MOTION CARRIED.**

#### **REVIEW OF MODERNIZATION ACTIVITIES FROM 2009 ADRC PLAN & BUDGET:**

**A. REVIEW OF BOARD JOB DESCRIPTION:** The ADRC Plan & Budget requires that board member job descriptions include support of ADRC staff that perform one-to-one advocacy. The Executive Committee needs to bring its recommendations for the board to consider at its April meeting.

**B. DISCUSSION OF BOARD RECRUITMENT PROCEDURE:** The second activity to be addressed includes the development of a board recruitment procedure. Our plan states that the Executive Committee will present its recommendation to the Board for its approval by the April 2009 Board Meeting. The chairperson and the director will then review the standards with the county executive by May 31, 2009.

Ms. Archambault also drew board members attention to the state's ADRC Board Member Position Description that lists the responsibilities of an ADRC Board once Family Care is implemented in a county.

The current members of the Executive Committee are Mr. Diedrick, Ms. Parrish, and Ms. Cochran. Ms. Archambault asked for another volunteer to serve on that committee. Mr. Pamperin agreed to do so.

**UPDATE ON LEGISLATION RELATING TO ADRC CONSUMERS:** Ms. Archambault distributed a summary of the Governor's proposed state budget for programs and services for seniors. She reviewed each of the programs and services for the elderly and noted the impact the proposed budget would have on ADRC consumers. She stated that the Governor's proposed budget would expand Family Care to serve 90% of the state's population by the end of the biennium. Funding for Family Care in thirteen counties, including Brown County, would be postponed until the 2011-2013 budget.

Mr. Diedrick added that state budget for Independent Living Centers that serve persons with disabilities decreased significantly. In addition, he is concerned about the inadequate funding

for specialized transportation services. He stated that while a person with a disability may have Medical Assistance that would pay for transportation, many rural communities do not have any specialized transportation providers. This makes it very difficult for those persons to keep medical appointments.

**BENEFITS SPECIALIST PROGRAM UPDATE:** Mr. Niesing introduced himself as one of the agency's three Disability Benefit Specialists. When he first started at the ADRC 3 years ago, there were only 10 Disability Benefit Specialists in Wisconsin. Today there are 30. The goal is to have one Disability Benefit Specialist in every county.

Mr. Niesing went on to explain that the Disability Benefit Specialist (DBS) Program provides benefits counseling for adults ages 18 to 59 with physical disabilities, developmental disabilities, mental illness and/or substance use disorders. They provide information on public and private benefits and programs, help determine which benefits/programs the client is entitled to and discuss the client's choices and the programs and/or services that might best meet their needs. In some cases the client is able to continue the process on their own with minimal follow-up. Otherwise, the DBS helps by filling out applications and provides assistance in obtaining benefits and services. They advocate by writing letters, making referrals to other programs, and when needed, helping with appeals and hearings.

Some of the areas and programs the DBS help with include Medicaid, Social Security Disability Income, Supplemental Security Income, Medicare, including Part D, Prescription Drug Assistance Programs, Community Care Programs, Low-Income Tax Credits, Private Health and Disability Insurance Issues, Housing and Utility Issues and Veterans' Benefits. Mr. Niesing explained that there is no charge for DBS services; however, reports are generated to determine the financial impact of the Benefit Specialist on each case.

**DIRECTOR'S REPORT:** Ms. Archambault reported on the following:

- Ms. Archambault informed board members that 3 staff members will be leaving the agency. Lisa Younk, Clerk Typist, has accepted employment elsewhere, Ann Golueke, a social worker in the I&A Department, has accepted a position with Bellin Health, and Rose Andre, the Program Coordinator for the Pulaski Senior Center will be retiring on May 6<sup>th</sup>. Jeremy Slusarek, our part-time Clerk Typist, will be out until the end of March. With both Lisa and Jeremy out we have no clerical support and many of their duties have been assigned to other staff. We are presently recruiting for Lisa and Ann's positions and will be recruiting for Rose's position in the near future.
- Ms. Archambault also shared the correspondence included in the Board Packet from Richard-a parent of a consumer we had served. Richard wrote expressing how grateful he and his wife were for the wonderful experience they had encountered at the Aging & Disability Resource Center when working with various staff on issues pertaining to their disabled daughter. He complimented the Resource Center on their direction and on the wonderful staff.

**ANNOUNCEMENTS:** Announcements were as follows:

- Ms. Finder-Stone announced that there will be a press conference held at noon today at the courthouse to address the issue of secondhand smoke. She distributed a fact sheet created by SmokeFree Wisconsin & The Tobacco Control Resource Center for Wisconsin along with a 100% Smoke-Free dining Guide for Brown County.

**NEXT MEETING DATE – MARCH 26, 2009:** Mr. Diedrick announced that the next scheduled meeting would be at 8:30 a.m. on March 26, 2009 at the ADRC.

**ADJOURN:** Ms. Finder-Stone moved to adjourn and Sup. De Wane seconded. **MOTION CARRIED.** The meeting adjourned at 9:50 a.m.

Respectfully submitted,



Arlene Westphal, Secretary

**PROCEEDINGS OF COMMUNITY OPTIONS PROGRAM APPEALS COMMITTEE**

A regular meeting of the Community Options Program Appeals Committee took place on Monday, March 2, 2009 at 111 North Jefferson Street, Green Bay, Wisconsin

**Present:** Sunny Archambault, Helen Desotell, Patricia Hickey, Shirley Richardson, Chua Xiong and Marvin Rucker

**Absent:** None                      **Excused:** None

**Also Present:** Tom Eggebrecht and Mary Rasmussen of BCHSD

Acting chairperson Helen Desotell called the meeting to order at 8:49 a.m. and took roll call to establish a quorum. There was a quorum present.

**MODIFICATION / APPROVAL OF AGENDA**

**MOTION:** Ms. Archambault moved to approve the agenda as mailed. Ms. Hickey seconded. Motion carried unanimously.

**CLOSED SESSION**

Ms. Desotell read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to--

**MOTION:** Ms. Hickey moved to go into closed session. Ms. Richardson seconded. Ms. Desotell then conducted a roll call vote. Ms. Desotell, Aye, Ms. Archambault, Aye, Ms. Hickey, Aye, Ms. Richardson, Aye, Ms. Xiong, Aye, Mr. Rucker, Aye. Motion carried.

**MOTION:** Ms. Hickey moved to return to regular open session. Ms. Archambault seconded. Ms. Desotell then conducted a roll call vote. Ms. Desotell, Aye, Ms. Archambault, Aye, Ms. Hickey, Aye, Ms. Richardson, Aye, Ms. Xiong, Aye, Mr. Rucker, Aye. Motion carried.

**During the closed session the Committee made the following decisions:**

Requests for COP Exceptional Expense (agenda items 6, 7A-7E, 8A-8M, 9A-9C, 10A-10D)

**MOTION:** Ms. Archambault moved to approve all requests except 8E and 8M. Ms. Xiong seconded. Motion carried unanimously.

**MOTION:** Ms. Hickey moved to deny requests 8E and 8M. Ms. Richardson seconded. Motion carried unanimously.

PROCEEDINGS OF COMMUNITY OPTIONS PROGRAM APPEALS COMMITTEE – 03/02/09

**MOTION:** Ms. Hickey moved to adjourn. Ms. Richardson seconded. Motion carried unanimously.  
The meeting adjourned at 9:51 a.m.

Respectfully submitted,  
Mary Rasmussen



**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, March 10, 2009, at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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PRESENT: Chair Krueger, Jim Haskins, Duane "Snake" Pierce.

EXCUSED: Sherry Steenbock, Don Bettine, Kristen Verhaagh, John Walschinski.

ALSO PRESENT: Jerry Polus (CVS), Media.

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1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Jack Krueger at 5:16 p.m.

2. INVOCATION BY JIM HASKINS

3. APPROVE/MODIFY AGENDA

**A MOTION WAS MADE BY DUANE PIERCE AND SECONDED BY JIM HASKINS TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

4. APPROVE/MODIFY MINUTES OF JANUARY 13, 2009

**A MOTION WAS MADE BY JIM HASKINS AND SECONDED BY DUANE PIERCE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

5. REPORT FROM JIM HASKINS ON BROWN COUNTY FAIR

No report. Haskins stated that he will attend the Brown County Fair meeting next month.

6. REPORT FROM JACK KRUEGER ON BROWN COUNTY VETERANS COMMISSION FUNDING POSSIBILITY OF SELLING CUPS, BUMPER STICKERS, ETC.

Chair Krueger stated that he had put this item on the Agenda because the Subcommittee had spoken last year about selling cups and bumper stickers and donating the money to the Veterans' Service Office.

**A MOTION WAS MADE BY JIM HANSEN AND SECONDED BY DUANE PIERCE FOR JACK KRUEGER TO LOOK INTO AND BRING BACK INFORMATION REGARDING THE PURCHASE OF CUPS AND BUMPER STICKERS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

7. REPORT FROM COMMITTEE MEMBERS

Haskins reported that he received a letter from John Walschinski, as Walschinski was unable to attend this meeting, and read the letter to those present. Walschinski included recommendations to the "Nine and 09" program proposed during the January 13, 2009, meeting. Walchinski further indicated that he has been working on a presentation for the Subcommittee called "Our Circle of Hope for Veterans and Their Families." Included with this letter was a possible poster that was discussed by the Subcommittee Members for the "Nine and 09" program.

Duane Pierce reported that the Rolling Thunder motorcycle group is doing a ride on June 20 out of the Pulaski Dairy Queen on Hwy 32—second annual Toys for Tots run with the Marines. Pierce indicated that there may be a band and car show as well. In addition, the Rolling Thunder groups will be doing a POW table ceremony at 7:00 p.m. Monday through Friday leading up to the ride. Pierce stated that they are also working on an August 15, 2009, citywide party in Suring. This will be a day-long party at the Trail Site—fun and games, etc. Pierce stated that it is rumored that there will be a Viet Nam Veterans welcome home celebration on May 21-23, 2010, at Lambeau Field called "L.Z. (Landing Zone) Lambeau" sponsored by the Packers and Wisconsin Public Television, that may include displays, the Moving Wall, and possibly Bruce Springsteen in concert.

Haskins mentioned that the Corvette Club is having a Veterans Run; and he will provide the dates at the next meeting.

8. REPORT FROM JERRY POLUS (CVS, IF AVAILABLE) RE: VET ISSUES

Jerry Polus stated that he received an update regarding the Vet Center. A final decision has not been made yet; however, it appears that the new Vet Center will be opening on Ashland Avenue around 9<sup>th</sup> Street. The target date for the ribbon-cutting ceremony is Memorial Day. Three counselors and an office manager have been hired. Polus should have final details for the next meeting.

Polus indicated that he would like help in getting the word out to WWII veterans in Brown County concerning the Honor Flight Program. This nationwide, ongoing program provides free trips for WWII veterans to visit the various Veterans' Memorials in Washington, DC. Polus offered to help process applications for interested veterans and further suggested to the representative from the Press Gazette that this opportunity be published in the newspaper. Haskins suggested that posters or announcements could be displayed, especially at businesses frequented by veterans.

Regarding the increase in numbers on the assistance program, Polus stated that there is a budget of \$22,000 for the Veterans' Emergency Fund. This fund is for help with temporary hardships for things like rent, utility bills, foods, travel expenses, etc. Last year \$28,000 was spent with donations covering the balance. This year the projection is \$32,000. The Rolling Thunder just contributed \$1,000 to this fund.

9. SUCH OTHER MATTERS AS AUTHORIZED BY LAW:

Next meeting to be Tuesday, April 14, 2009 @ 5:15 p.m.

**A MOTION WAS MADE BY JIM HASKINS AND SECONDED BY  
DUANE PIERCE TO ADJOURN AT 5:40 p.m. Vote taken. MOTION  
CARRIED UNANIMOUSLY.**

Respectfully submitted,

Lisa M. Alexander  
Recording Secretary

April 15, 2009

AN ORDINANCE TO AMEND SEC. 38.01 (4)(4) OF THE BROWN COUNTY  
CODE ENTITLED "PUBLIC HEALTH NUISANCE"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 - Sec. 38.01 (4)(4)(b)(iii) of the Brown County Code is hereby amended to read as follows:

(iii) Third violation: occurring within a 365 day period of the first violation described in 38.01 (4)(4)(b)(i) and subsequent violations; a forfeiture of not less than \$1,250.00, nor more than \$2,000.00 ~~penalty~~ to be determined by the Brown County Health Department.

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE (Date)

\_\_\_\_\_  
COUNTY CLERK (Date)

\_\_\_\_\_  
COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

Fiscal Impact: \_\_\_\_\_

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAFFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
LANGAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion: \_\_\_\_\_ Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
REVENUE AND EXPENSE REPORT  
1/31/2009

	OPERATING EXPENSES	2009 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
1.	Salary Expense	1,556,023	129,669	117,776.04	11,893	1.
2.	Fringe Benefits	655,450	54,621	51,902.57	2,718	2.
3.	ADRC Contract Outreach/Resource	22,156	1,846	1,300.49	546	3.
4.	HSD Contract	226,970	18,914	0.00	18,914	4.
5.	DePere Nutrition Site Manager	27,601	2,300	0.00	2,300	5.
6.	Curative Nutrition Site Manager	21,782	1,815	1,815.17	(0)	6.
7.	Diet Technician	4,015	335	154.37	180	7.
8.	Benefit Specialist Part-D	11,441	953	0.00	953	8.
9.	Travel	6,000	500	113.04	387	9.
10.	Training	9,500	792	301.43	490	10.
11.	Telephone	14,328	1,194	591.00	603	11.
12.	Postage	22,541	1,878	0.00	1,878	12.
13.	Office Supplies	15,278	1,273	998.00	275	13.
14.	Printing	4,900	408	199.70	209	14.
15.	Membership/Dues	1,923	160	65.00	95	15.
16.	Periodicals/Subscriptions	704	59	0.00	59	16.
17.	Resource Materials & Development	3,000	250	39.60	210	17.
18.	Advertising/Recruitment	2,000	167	0.00	167	18.
19.	Marketing	3,000	250	57.00	193	19.
20.	<b>Building Maintenance/Supplies</b>	<b>18,000</b>	<b>1,500</b>	<b>1,357.50</b>	<b>143</b>	<b>20.</b>
21.	Utilities	35,942	2,995	1,998.00	997	21.
22.	Volunteer Insurance	2,400	200	0.00	200	22.
23.	Volunteer Recognition	500	42	0.00	42	23.
24.	Equipment/Repairs/Maintenance	7,600	633	0.00	633	24.
25.	Equipment Lease	3,400	283	280.00	3	25.
26.	<b>Equip Non-Outlay Budget (\$1,000 - \$4,999)</b>	<b>8,950</b>	<b>746</b>	<b>0.00</b>	<b>746</b>	<b>26.</b>
27.	<b>Supplies &amp; Expense Budget (\$0 - \$999)</b>	<b>3,048</b>	<b>254</b>	<b>0.00</b>	<b>254</b>	<b>27.</b>
28.	<b>Restricted Purchases</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>28.</b>
29.	Food Costs	585,610	48,801	42,663.75	6,137	29.
30.	Site Rental	11,322	944	1,352.00	(409)	30.
31.	Kitchen and Other Nutrition Supplies	28,078	2,340	1,657.71	682	31.
32.	Meal Delivery	37,875	3,156	2,788.00	368	32.
33.	Senior Aide Fees	6,300	525	0.00	525	33.
34.	<b>Add Life Programming</b>	<b>15,000</b>	<b>1,250</b>	<b>480.00</b>	<b>770</b>	<b>34.</b>
35.	<b>Veterans Programs</b>	<b>10,000</b>	<b>833</b>	<b>0.00</b>	<b>833</b>	<b>35.</b>
36.	Add Life News	2,800	233	0.00	233	36.
37.	Fiscal Agent Admin	8,000	667	0.00	667	37.
38.	Audit	6,200	517	0.00	517	38.
39.	<b>Miscellaneous Service</b>	<b>2,500</b>	<b>208</b>	<b>0.00</b>	<b>208</b>	<b>39.</b>
40.	<b>Non-Operating Expense</b>	<b>3,500</b>	<b>292</b>	<b>160.55</b>	<b>131</b>	<b>40.</b>
41.	<b>Grant/Special Projects</b>	<b>2,000</b>	<b>167</b>	<b>130.00</b>	<b>37</b>	<b>41.</b>
42.	Transportation - Human Services	57,875	4,823	0.00	4,823	42.
43.	Transportation Management	3,000	250	25.64	224	43.
44.	Senior Center/Salvation Army	10,000	833	0.00	833	44.
45.	Rural Driver Escort	4,000	333	72.98	260	45.
46.	American Red Cross	290,475	24,206	24,206.00	0	46.
47.	Lamers Transport Contract	2,000	167	112.00	55	47.
48.	Oneida Transportation	3,600	300	900.00	(600)	48.
49.	Curative Transportation	171,608	14,301	14,300.67	(0)	49.
50.	Older American's Program	369,861	30,822	30,821.75	0	50.
51.	Caregiver Support	2,000	167	481.00	(314)	51.
52.	Software Support & Development	18,535	1,545	10,117.12	(8,573)	52.
53.	Fall Prevention	109,000	9,083	5,050.97	4,032	53.
54.	Information Services Chargeback	128,774	64,387	64,387.00	64,387	54.
55.	EAP/Insurance Chargebacks	4,495	2,248	2,248.00	2,247	55.
56.	Central Services	156,596	78,298	78,298.00	78,298	56.
57.						57.
58.	<b>TOTAL</b>	<b>4,739,456</b>	<b>515,732</b>	<b>459,202.05</b>	<b>201,462</b>	<b>58.</b>

## BROWN COUNTY MENTAL HEALTH CENTER

## STATISTICS FOR FEBRUARY 2009

ADMISSIONS	February	Year to Date	Year to Date
		2009	2008
Voluntary - Mental Illness	5	10	14
Voluntary - Alcohol	7	11	18
Voluntary - AODA/Drug	1	5	0
Police Protective Custody - Alcohol	36	77	74
Commitment - Alcohol	0	0	3
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	69	152	177
Court Order Prelim. - Mental Illness	1	3	1
Court Order Prelim. - Alcohol	0	1	2
Court Order for Final Hearing	1	2	1
Commitment - Mental Illness	0	0	1
Return from Conditional Release	11	20	24
Court Order Prelim. - Drug	0	0	0
Other	0	1	0
<b>TOTAL</b>	<b>131</b>	<b>282</b>	<b>315</b>

ADMISSIONS BY UNITS			
Unit 7 (Adult Acute)	131	282	315
<b>TOTAL</b>	<b>131</b>	<b>282</b>	<b>315</b>

ADMISSIONS BY COUNTY			
Brown	85	177	166
Door	4	8	12
Kewaunee	2	6	12
Oconto	5	8	17
Marinette	4	10	12
Shawano	8	13	10
Waupaca	2	4	3
Menominee	1	6	7
Outagamie	6	12	19
Manitowoc	12	32	38
Winnebago	1	3	9
Other	1	3	10
<b>TOTAL</b>	<b>131</b>	<b>282</b>	<b>315</b>

NEW ADMISSIONS			
Unit 7 (Adult Acute)	53	124	124
<b>TOTAL</b>	<b>53</b>	<b>124</b>	<b>124</b>

READMIT WITHIN 30 DAYS			
Unit 7 (Adult Acute)	24	43	46
<b>TOTAL</b>	<b>24</b>	<b>43</b>	<b>46</b>

AVERAGE DAILY CENSUS	February	Year to Date	Year to Date
		2009	2008
Unit 7 (Adult Acute)	23	23	29
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>29</b>

INPATIENT SERVICE DAYS			
Unit 7 (Adult Acute)	647	1346	1727
<b>TOTAL</b>	<b>647</b>	<b>1346</b>	<b>1727</b>

BED OCCUPANCY			
Unit 7 (Adult Acute) (21 Beds)	110%	109%	137%
<b>TOTAL (21 Beds)</b>	<b>110%</b>	<b>109%</b>	<b>137%</b>

DISCHARGES			
Unit 7 (Adult Acute)	138	280	315
<b>TOTAL</b>	<b>138</b>	<b>280</b>	<b>315</b>

DISCHARGE DAYS			
Unit 7 (Adult Acute)	963	1579	1696
<b>TOTAL</b>	<b>963</b>	<b>1579</b>	<b>1696</b>

AVERAGE LENGTH OF STAY			
Unit 7 (Adult Acute)	7	6	5
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>5</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	7	5	5
Door	5	3	6
Kewaunee	2	3	4
Oconto	2	3	8
Marinette	4	4	6
Shawano	4	4	5
Waupaca	2	1	1
Menominee	14	14	3
Outagamie	5	5	3
Manitowoc	13	11	10
Winnebago	0	2	3
Other	0	4	4
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>5</b>

In/Outs

Current

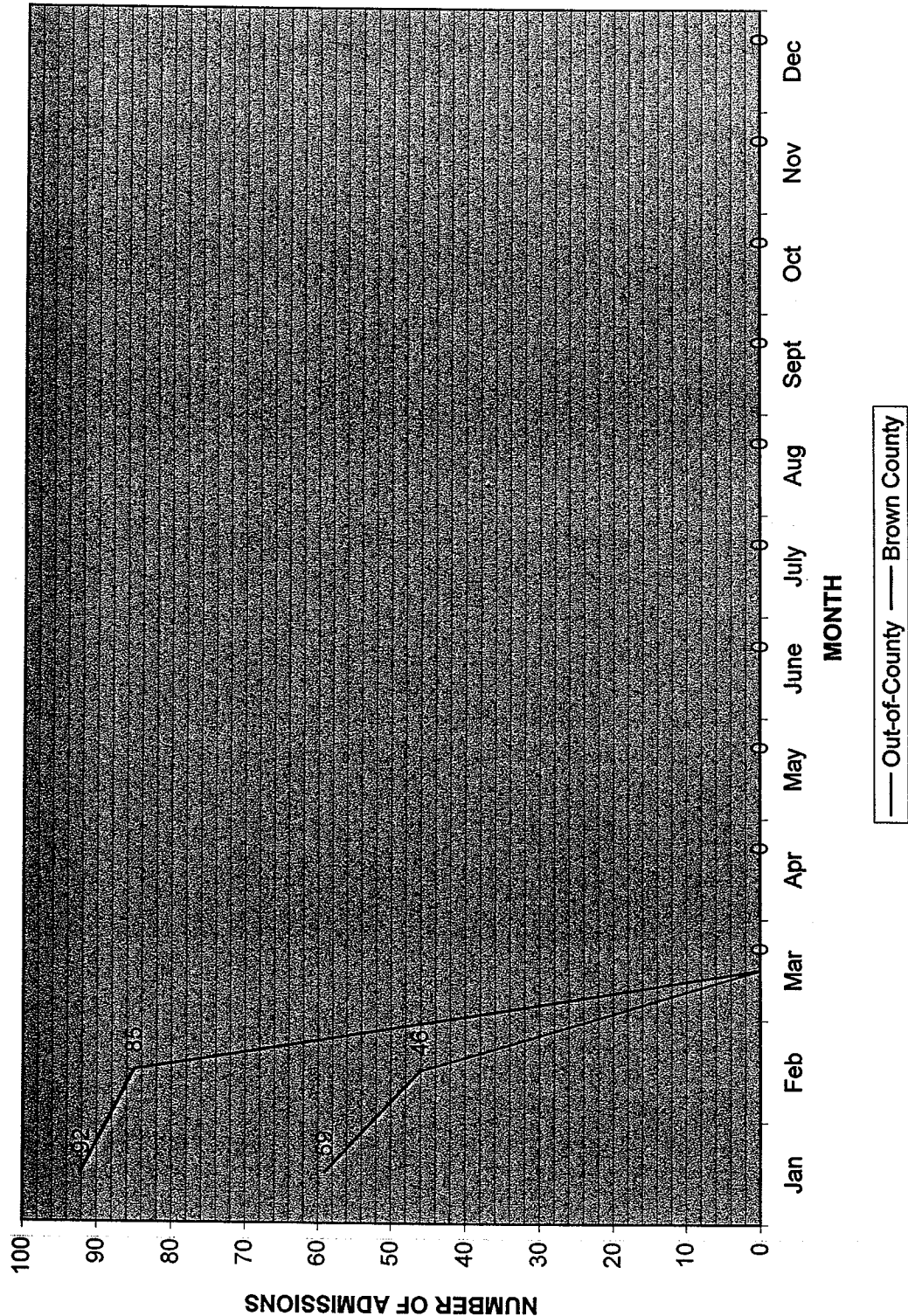
YTD

17

32

# **BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- JAN. through FEB. 2009 - PSYCHIATRIC HOSPITAL**

Unit 7 capped at 28 beds for Out of County beginning 2/14/07





March 4, 2009

Mr. Mark Quam, Director  
Brown County Human Services  
111 N. Jefferson St  
P O Box 22188  
Green Bay WI 54305-2188

Dear Mr. Quam:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in the Adolescent Unit per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in February.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Linda S. Roethle, M.S.  
President

BROWN COUNTY  
ADOLESCENT CENSUS  
FEBRUARY 2009

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day 1 - 7	1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb	7-Feb
Other	0	1	4	5	5	4	1
Brown County Voluntary	0	0	0	0	0	0	0
Brown County Involuntary	0	0	0	0	3	5	5
Total		Total	Total	Total	Total	Total	Total
Day 8 - 14	8-Feb	9-Feb	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb
Other	2	2	4	5	5	8	5
Brown County Voluntary	0	0	1	1	1	2	2
Brown County Involuntary	6	6	6	3	3	2	0
Total	8	Total	Total	Total	Total	Total	Total
Day 15 - 21	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb
Other	5	5	2	2	1	3	3
Brown County Voluntary	2	2	3	3	2	2	0
Brown County Involuntary	0	0	1	2	3	4	4
Total	7	Total	Total	Total	Total	Total	Total
Day 22 - 28	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb
Other	3	5	5	6	4	5	4
Brown County Voluntary	0	0	0	0	0	0	0
Brown County Involuntary	4	4	3	1	1	1	1
Total	7	Total	Total	Total	Total	Total	Total

Reported by:  
Bellin Psychiatric Center

3/4/2009

TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: March 16<sup>th</sup>, 2009

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Peter Lavaque	Respirator Training	1/7/09	1/21/09
Little Angels Daycare	Childcare	1/12/09	1/21/09
Precious Memories	Childcare	2/12/09	
Discover Little Miracles	Childcare	2/12/09	
Lenss Construction	Home Modification	2/16/09	
Jeff Vercauteren'	Door Repair	2/16/09	
Rifton Equipment	Equipment Purchase	2/17/09	
Allpro Sign Language	Tranlsator	2/19/09	
Pat Haggerty	Reimbursement	2/19/09	
David Hallada	TBRA Grant	2/20/09	

TO: Human Services Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: March 16<sup>th</sup>, 2009

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
BETHESDA Lutheran Home and Services, Inc	PREVOCATIONAL SERVICES	\$12,500	1/7/09	
Clinicare Corporation	RESIDENTIAL CARE CENTER	\$36,500	1/12/09	
Kathleen Lyons	APNP SERVICES	\$142,000	1/19/09	
Butler Adult Family Home	ADULT FAMILY HOME	\$15,300	2/14/09	
Hucek Adult Family Home	ADULT FAMILY HOME	\$9,600	2/14/09	
Hietpas Adult Family Home'	ADULT FAMILY HOME	\$18,395	2/14/09	
Infinity Care Inc	CBRF	\$41,000	2/23/09	
Laurent Adult Family Home	ADULT FAMILY HOME	\$11,350	3/9/09	

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amendment #1	Amendment #2	Updated Contract Amount
A-1 MEDI MOBILE	12/17/08	01/02/09	\$35,078			\$35,078
ADAMS AFH	1/8/09	2/4/09	\$70,906			\$70,906
ADULT CARE LIVING OF NE WI	1/7/09	1/22/09	\$96,378			\$96,378
AFFINITY HEALTHCARE	1/14/09	2/4/09	\$73,386	\$48,270		\$121,656
AGING & DISAB RESOURCE CENTER OF BC	1/22/09	2/2/09	\$36,118			\$36,118
AID RESOUCCE CENTER OF WISCONSIN	12/17/08	1/22/09	\$22,500			\$22,500
ALL ABOUT DREAMS, LLC	1/14/09	1/28/09	\$17,192			\$17,192
AMERICAN FOUNDATION OF COUNSELING SERVICE	12/19/08	1/2/09	\$207,856			\$207,856
ANDERSON RECEIVING HOME	12/15/08	12/18/08	\$28,282			\$28,282
ANGELS BY THE BAY DBA VISITING ANGELS	12/15/08	2/17/09	\$67,450			\$67,450
ANGELS TOUCH ASSISTED LIVING	2/16/09	2/17/09	\$884,058			\$884,058
ARNOLD RECEIVING HOME	12/15/08	1/2/09	\$37,232			\$37,232
ARTS AFH	12/11/08	12/18/08	\$23,148			\$23,148
ASPIRO INC	1/22/09	2/4/09	\$3,047,539			\$3,047,539
AT HOME ANGELS	1/14/09	1/20/09	\$155,945			\$155,945
BAIRD HOME	1/21/09	2/4/09	\$258,685			\$258,685
BELLIN PSYCHIATRIC CENTER	2/4/09		\$10,000			\$10,000
BERGER AFH	12/11/08	1/28/09	\$55,355			\$55,355
BETHESDA	1/21/09	3/12/09	\$12,500			\$12,500
BEYOND ABILITIES	1/16/09	2/9/09	\$1,042,409			\$1,042,409
BIRCH CREEK	1/8/09	2/11/09	\$286,708			\$286,708
BISHOPS COURT	1/8/09	2/11/09	\$531,588			\$531,588
BOLL ADULT CARE CONCEPTS	2/2/09	2/2/09	\$463,044			\$463,044
BORNEMANN NURSING HOME	12/23/08	1/22/09	\$46,035			\$46,035
BOYS AND GIRLS CLUB OF GB	1/6/09	2/4/09	\$86,700			\$86,700
BRAZEAU AFH	12/11/08	1/2/09	\$12,816			\$12,816
BROTOLOC HEALTH CARE SYSTEMS	12/23/08	1/14/09	\$908,049			\$908,049
BRUNETTE AFH	12/11/08	12/18/08	\$25,380			\$25,380
BRUSS SUPPORTIVE COMMUNITY LIVING	1/28/09	2/2/09	\$194,483			\$194,483
BUSSE AFH	1/20/09	1/26/09	\$104,554			\$104,554
BUTLER AFH	2/9/09	2/9/09	\$15,300			\$15,300
CANDLELIGHT VISION CORP DBA A BETTER CHOICE	12/19/08	1/2/09	\$134,441			\$134,441
CAPELLE AFH	12/11/08	12/18/08	\$55,884			\$55,884
CAPPS/KALISHEK AFH	12/11/08	2/4/09	\$23,376			\$23,376
CARE FOR ALL AGES	1/14/09	1/26/09	\$90,840			\$90,840
CAREGIVERS HOME HEALTH	12/15/08	1/6/09	\$19,572			\$19,572
CARRINGTON MANOR ASSISTED LIVING	1/21/09	2/25/09	\$80,282			\$80,282
CATHOLIC CHARITIES	12/17/08	2/2/09	\$183,600			\$183,600
CBIS	1/21/09	2/6/09	\$213,487			\$213,487
CENTURY RIDGE, INC.	1/14/09	1/30/09	\$170,807			\$170,807
CEREBRAL PALSY INC.	1/16/09	1/28/09	\$1,182,769			\$1,182,769
CHILDRENS SERVICE SOCIETY	12/19/08	1/16/09	\$77,754			\$77,754
CHOICES TO CHANGE INC	12/23/08	1/14/09	\$83,059			\$83,059
CHRISTIANA RESPITE CENTER	1/2/09	2/4/09	\$8,309			\$8,309
CLARITY CARE INC	1/14/09	2/19/09	\$1,683,493	\$0		\$1,683,493
CLINICARE CORPORATION	1/20/09	3/3/09	\$36,500			\$36,500
COMFORT KEEPERS INC	12/15/08	12/22/08	\$360,417			\$360,417
COMMUNITY CARE RESOURCES/PROGRAMS	1/16/09	1/28/09	\$230,147			\$230,147
COMPANION CARE INC	12/15/08	1/2/09	\$95,631			\$95,631
COMPASS DEVELOPMENT	12/23/08	1/6/09	\$993,580	\$0		\$993,580
COUNTRY HEALTHCARE	1/16/09	3/2/09	\$83,863			\$83,863
COUNTRY KIDS INC	12/18/08	1/7/09	\$10,000			\$10,000
COUNTRY LIVING	1/30/09	1/0/00	\$270,756			\$270,756
CRESTWOOD HEALTHCARE	1/26/09	2/5/09	\$25,500			\$25,500

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amendment #1	Amendment #2	Updated Contract Amount
DEBAERE AFH	12/11/08	1/16/09	\$66,864			\$66,864
DEER PATH ESTATES, INC.	1/8/09	1/28/09	\$262,138			\$262,138
DELVEAUX AFH	12/11/08	12/22/08	\$27,264			\$27,264
DORN AFH	2/2/09	2/2/09	\$21,685			\$21,685
EAST SHORE INDUSTRIES	12/19/08	1/2/09	\$90,855			\$90,855
ELSNER AFH	12/11/08	12/18/08	\$30,658			\$30,658
ENCOMPASS CHILD CARE	1/14/09	1/28/09	\$111,776			\$111,776
ENGBERG AFH	12/15/08	1/14/09	\$38,568			\$38,568
ETHAN HOUSE	12/19/08	1/12/09	\$135,142			\$135,142
FAMILIES HELPING FAMILIES	12/17/08	1/12/09	\$10,000			\$10,000
FAMILY SERVICE OF NORTHEAST WI, INC.	o jill 2/25/09	3/4/09	\$2,783,362			\$2,783,362
FAMILY TRAINING PROGRAM	1/8/09	1/12/09	\$255,000			\$255,000
FAMILY WORKS PROGRAMS INC.	12/19/08	1/26/09	\$33,900			\$33,900
FENLON AFH	12/11/08	12/22/08	\$16,932			\$16,932
FRIENDSHIP MANOR INC.	1/20/09	2/13/09	\$319,513			\$319,513
G & I OCHS INC.	1/16/09	1/26/09	\$1,010,662	\$0	\$0	\$1,010,662
GAEDTKE AFH	1/7/09	1/26/09	\$164,131			\$164,131
GAUGER AFH	12/11/08	1/14/09	\$31,824			\$31,824
GERI CARE CABIN LLC	1/8/09	1/16/09	\$36,919			\$36,919
GILES AFH	12/15/08	12/22/08	\$43,092			\$43,092
GJT LLC	12/19/08	1/6/09	\$63,125			\$63,125
GOLDEN HOUSE	12/17/08	1/2/09	\$92,306			\$92,306
GONZALEZ AFH	12/11/08	1/6/09	\$100,104			\$100,104
GOODWILL INDUSTRIES	12/17/08	1/14/09	\$48,277			\$48,277
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTIS	1/13/09	1/21/09	\$93,362	\$0		\$93,362
GORDON AFH	12/11/08	12/18/08	\$33,816			\$33,816
GRACELAND II LLC	12/19/08	1/6/09	\$137,484			\$137,484
GRACYALNY, SUE	12/19/08	1/30/09	\$64,000			\$64,000
GRONSETH AFH	12/23/08	1/8/09	\$43,200			\$43,200
HANDISHOP INDUSTRIES INC.	1/2/09	1/12/09	\$10,411			\$10,411
HARMONY LIVING CENTERS LLC	1/28/09	2/2/09	\$54,451			\$54,451
HEARTLAND HOUSE	1/2/09	1/16/09	\$24,255			\$24,255
HIETPAS AFH	jason 1/22/	1/23/09	\$18,395			\$18,395
HOEFT AFH	12/11/08	1/12/09	\$38,628			\$38,628
HOME INSTEAD SENIOR CARE	12/15/08	1/2/09	\$461,095	\$0		\$461,095
HOMES FOR INDEPENDENT LIVING	2/4/09	2/5/09	\$4,342,552			\$4,342,552
HUCEK AFH	1/30/09	1/30/09	\$9,600	\$13,281		\$22,881
IMPROVED LIVING SERVICES	1/14/09	1/21/09	\$625,021			\$625,021
INFINITY CARE INC	3/2/09	3/2/09	\$47,100			\$47,100
INNOVATIVE COUNSELING(AUTISM)	1/22/09	2/13/09	\$32,566			\$32,566
INNOVATIVE SERVICES	1/8/09	1/8/09	\$8,176,003	\$0		\$8,176,003
INTEGRATED COMMUNITY SERVICES(Oct-Sept contr	n/a	8/20/08	\$283,125	\$51,218		\$334,343
INTEGRATED DEVELOPMENT SERVICES	3/16/09		\$50,000			\$50,000
INTERIM HEALTHCARE	12/15/08		\$4,997			\$4,997
INTERIM HEALTHCARE STAFFING	12/15/08		\$47,159			\$47,159
J & DEE INC.	1/7/09	2/5/09	\$1,140,235			\$1,140,235
JACKIE NITSCHKE CENTER	12/23/08	1/8/09	\$381,445			\$381,445
KAKUK AFH	12/11/08	1/2/09	\$30,660			\$30,660
KATHLEEN LYONS LLC	1/28/09	2/4/09	\$142,000			\$142,000
KCC FISCAL AGENT SERVICES	1/8/09	1/8/09	\$4,408,000	\$0		\$4,408,000
KINDRED HEARTS	1/28/09	2/11/09	\$42,607			\$42,607
KLECZKA-VOGEL AFH	12/11/08	1/6/09	\$76,080			\$76,080
KLEIN, DR. (AUTISM)	12/19/08	12/23/08	\$273,163			\$273,163
KUSKE AFH	12/11/08	1/2/09	\$56,442	\$2,580		\$59,022

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amendment #1	Amendment #2	Updated Contract Amount
LAMERS BUS LINES, INC.	12/17/08	1/16/09	\$744,236			\$744,236
LAURENT AFH	3/2/09	3/9/09	\$11,350			\$11,350
LISKA, JOANN	1/2/09	2/2/09	\$4,682			\$4,682
LUTHERAN SOCIAL SERVICES	1/14/09		\$2,017,497			\$2,017,497
LUTHERAN SOCIAL SERVICES-FAMILY PARTNERSHIP	12/19/08	1/8/09	\$46,823			\$46,823
LUTHERAN SOCIAL SERVICES-HOMME	1/8/09	2/4/09	\$34,304			\$34,304
MACHT VILLAGE PROGRAMS INC	jill 2/4/09	2/6/09	\$954,024			\$954,024
MALONE AFH	12/11/08	12/18/08	\$46,788	\$20,678		\$67,466
MARATHON YOUTH SERVICES	12/19/08	1/16/09	\$15,000			\$15,000
MARLA VIST MANOR ASSISTED LIVING	1/21/09	2/25/09	\$179,444			\$179,444
MCCORMICK MEMORIAL HOME	1/2/09	1/29/09	\$27,358			\$27,358
MCGARRY AFH	12/11/08	1/26/09	\$17,844			\$17,844
MCLAREN JACK AFH	12/11/08	1/14/09	\$33,168			\$33,168
MCLAREN JANETTE AFH	12/11/08	1/12/09	\$68,388			\$68,388
MEDI-VANS	12/17/08	1/2/09	\$147,686	\$0		\$147,686
MELOHN AFH	12/11/08	1/2/09	\$35,664			\$35,664
MILQUETTE AFH	12/11/08	12/23/08	\$21,204			\$21,204
MOORING PROGRAMS INC	1/8/09	2/11/09	\$193,026			\$193,026
MY BROTHERS KEEPER	12/17/08	12/23/08	\$34,808			\$34,808
NELSON AFH	12/23/08	1/6/09	\$105,744			\$105,744
NEITZEL AFH	1/16/09	1/21/09	\$17,285			\$17,285
NEMETZ AFH	12/11/08	12/26/08	\$39,516			\$39,516
NEW COMMUNITY SHELTER*	12/17/08	1/26/09	\$41,004			\$41,004
NEW CURATIVE REHABILITATION	1/28/09	2/4/09	\$1,192,767			\$1,192,767
NEWCAP INC.	12/23/08	1/14/09	\$6,807			\$6,807
NEW VISIONS TREATMENT HOMES OF WI, INC	1/26/09	2/2/09	\$86,696			\$86,696
NORTHWEST PASSAGE I/II	12/19/08	1/30/09	\$76,577			\$76,577
NOVA COUNSELING SERVICES	12/23/08	1/28/09	\$97,148			\$97,148
OCONNOR AFH	12/11/08	12/18/08	\$30,888			\$30,888
OPTIONS TREATMENT	1/6/09	1/30/09	\$10,000	\$30,000		\$40,000
ORLICH AFH	12/11/08	1/6/09	\$61,288			\$61,288
P.A.T.H.	12/19/08	1/14/09	\$100,791	\$0		\$100,791
PANTZLAFF AFH	12/15/08	1/6/09	\$70,368	\$19,972		\$90,340
PARAGON INDUSTRIES	12/23/08	1/26/09	\$474,214			\$474,214
PARENTEAU AFH	12/11/08	1/12/09	\$41,316			\$41,316
PATIL, DR.	1/2/09	1/14/09	\$154,635			\$154,635
PENNINGS AFH	12/11/08	1/2/09	\$28,788			\$28,788
PIANTEK RECEIVING HOME	12/15/08	12/23/08	\$28,282			\$28,282
PNUMA HEALTH CARE	12/23/08	1/28/09	\$120,003			\$120,003
PREVEA	12/23/08	2/18/09	\$188,312			\$188,312
PRODUCTIVE LIVING SYSTEMS	1/22/09	3/5/09	\$561,735			\$561,735
QUINN AFH	12/11/08	2/16/09	\$21,312			\$21,312
RAVENWOOD BEHAVIORAL HEALTH	1/8/09		\$43,800			\$43,800
REBEKAH HAVEN	12/23/08	1/2/09	\$33,660			\$33,660
REHABILITATION HOUSE, INC	1/7/09	1/21/09	\$25,500			\$25,500
REHAB RESOURCES	12/23/08	1/6/09	\$188,800			\$188,800
REIS AFH	12/11/08	1/2/09	\$22,560			\$22,560
REM-WISCONSIN II, INC.	1/26/09	2/9/09	\$1,699,949			\$1,699,949
SCHAUMBERG, LAURIE	1/2/09	1/22/09	\$15,971			\$15,971
SCHILLMAN AFH	12/11/08	1/2/09	\$21,600			\$21,600
SCHREIBER RECEIVING HOME	1/7/09	1/12/09	\$28,282			\$28,282
SEITZ AFH	12/11/08	1/2/09	\$42,792			\$42,792
SKORCZEWSKI AFH	12/11/08	1/26/09	\$18,336			\$18,336
SLAUGHT AFH	12/11/08	12/18/08	\$67,903			\$67,903

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amendment #1	Amendment #2	Updated Contract Amount
SOUTHERN HOME CARE	12/15/08	1/6/09	\$9,000			\$9,000
ST. MARYS HOSPITAL	12/17/08	2/27/09	\$6,062			\$6,062
ST. VINCENT	12/23/08	1/16/09	\$173,392			\$173,392
STARR/DINGER AFH	12/11/08	2/6/09	\$23,376			\$23,376
TALBOT AFH						\$0
TANZI AFH	12/11/08	1/2/09	\$64,164			\$64,164
TEIPNER TREATMENT HOMES	12/19/08	1/14/09	\$257,361			\$257,361
TELLURIAN COMMUNITY INC.	1/16/09	1/30/09	\$30,449			\$30,449
TIPLER AFH	12/11/08	12/18/08	\$60,432			\$60,432
TREML AFH	12/23/08	1/2/09	\$45,060			\$45,060
TREMPEALEAU CO HEALTH CARE	12/19/08	1/16/09	\$178,633			\$178,633
VALLEY PACKAGING INC.	12/23/08	1/16/09	\$32,794			\$32,794
VERBONCOUER AFH	12/11/08	1/26/09	\$19,296			\$19,296
VILLA HOPE	2/9/09	3/2/09	\$1,168,150			\$1,168,150
WALL AFH	12/11/08	12/18/08	\$30,888	\$17,665		\$48,553
WAUSAUKEE ENTERPRISES	12/17/08	1/22/09	\$11,165			\$11,165
WEBER RECEIVING HOME	12/15/08	12/23/08	\$28,282			\$28,282
WEYENBERG AFH	12/15/08	12/23/08	\$97,798			\$97,798
WILLOWCREEK AFH	1/14/09	1/28/09	\$248,136			\$248,136
WISCONSIN EARLY AUTISM PROJECT	1/22/09	1/28/09	\$578,032			\$578,032
ZAMBON AFH	12/11/08	12/18/08	\$46,380			\$46,380
ZIELKE AFH	12/11/08	1/14/09	\$32,004			\$32,004
ZIESMER AFH	12/11/08	12/18/08	\$77,100			\$77,100
TOTAL			\$55,528,567	\$203,664	\$0	\$55,732,231
2009 Contracts Sent:	185					
2009 Contracts Returned:	179					



09-04

# REQUEST FOR BUDGET TRANSFER

**INSTRUCTIONS:** This form is to be completed for any Category 1, 2a, 2b, 3, 4, or 5 budget transfer. Completed forms should be submitted to the Department of Administration.

## TYPE OF TRANSFER (check one)

## DESCRIPTION

## APPROVAL LEVEL

- |  |  |                  |
|--|--|------------------|
| <input type="checkbox"/> Category 1            | Reallocation from one line item to another within the major budget categories  | Department Head  |
| <input type="checkbox"/> Category 2            |  |                  |
| <input type="checkbox"/> a.                    | Change in Outlay not requiring transfer of funds from another major budget category.   | County Executive |
| <input type="checkbox"/> b.                    | Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category.                                     | County Board     |
| <input type="checkbox"/> Category 3            |  |                  |
| <input type="checkbox"/> a.                    | Reallocation between Budget Categories other than 2b or 3b transfers.  | County Executive |
| <input type="checkbox"/> b.                    | Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services. | County Board     |
| <input type="checkbox"/> Category 4            | Interdepartmental Transfer (including contingency or general fund transfers)   | County Board     |
| <input checked="" type="checkbox"/> Category 5 | Increase in Expenditures with Offsetting Increase in Revenue   | County Board     |

**DESCRIPTION AND JUSTIFICATION** (attach additional sheets as needed). In narrative form, describe the requested transfer to include amount, account to transfer from, account to transfer to, and the effect on revenue and expense.

*Allocation of a grant/scholarship from the National Drug Court Institute to help defray travel costs associated with the Drug Court Planning Initiative training for eight Drug Court members in March 2009.*

Increase: 20-7675-500401  
Increase: 20-7675-432600

Travel, Conference & Training \$3,290  
Other Federal Grants \$3,290

Human Services  
Department

*Mark A. Quinn*

Department Head

*1-15-09*  
Date

☒ Approved

☐ Disapproved

*Tom Viny*  
County Executive

*11/19/09*  
Date

*mb  
11/23/09*

*10*  
*11/15/09*

## MINUTES OF THE WCHSA EXECUTIVE BOARD

Thursday, February 5, 2009  
Holiday Inn Convention Center  
Stevens Point, WI

**Call to Order** - The February 5, 2009, meeting of the WCHSA Executive Board was called to order by Past Chairman Lou Plaisance at 9:35 a.m.

**Introductions** – The following board members were in attendance: Neal Blackburn, John Chrest, Liz Green, Bob Haupt, Cheryl Huenink, Randy Jacquet, Richard Johns, Glen Johnson, Fred Johnson, Barbara Larson-Herber, Evelyn Maloney, Mark Mertens, Jim Mode, Bill Orth, Gene Phillips, Lou Plaisance, John Rathman, Kathy Roetter, Mark Seidl, Elizabeth Skulan, Janice Swoboda, Dave Titus, Bill Topel, Vicki Tylka, Linda Van Ness, Tom Widener, and Ann Wondergem.

Others in attendance were: Patrick Cork-DHS/DCF, Sarah Diedrick-Kasdorf-WCA, Faith Elford, Silvia Jackson-DOC/DJC, Vernon Koch, Don Maurer, Jeff McIntyre, Chuck Price, Erik Pritzl, Ray Przybelski, Greg Schiek Sr., Tom Schleitwiler, Loretta Shellman, Paul Spencer, Lois Trever, and Larry Winter.

**Approval of Minutes** – The minutes of the January 8, 2009, WCHSA Executive Board meeting were approved as written.

### Partner Agency Reports

- Wisconsin Counties Association –Sarah Diedrick-Kasdorf –
  - The Governor will introduce his budget the second week of February. He is waiting for the introduction of the stimulus package from the federal government and funding that may be available to Wisconsin.
  - The February issue of WCA has been published and includes four articles focused on the impact that the economy is having on counties.
  - Secretary Bicha spoke at a legislative hearing yesterday on the impact of the recession of children and families. Gerald Huber and Lynn Green were WCHSA representatives on a panel including county and tribal members.
  - Steering Committee met with AWARE Coalition to discuss drunk driving & drug use problems. There are several pieces of legislation this session regarding more severe penalties for drunk driving. Sarah reported that funding sources and cost estimates have not yet been determined. Mark Seidl offered to provide data to Sarah.
- Department of Health Services and Department of Children and Families – Patrick Cork
  - Pat discussed staff changes. Fredi Bove has been appointed as the Interim Division Administrator of LTC replacing Sinnika Santala.
  - Family Care expansion is included in the budget with some modifications. Milwaukee County will expand in late 2009.
  - A bill has been introduced that will mandate insurance coverage for autism spectrum disorders. This will reduce the demand for CLTS waivers. A hearing is set for Monday, February 9 at 10 a.m. in Room 411S.
  - John Easterday is meeting with directors in the Southeast region next week to talk about Family Care members admitted to the mental health institutes.
  - There is a new outpatient rule. The state will hold regional meetings regarding this.
  - The Economic Support program in Milwaukee will be a "hybrid" program, staffed by county workers supervised by state staff.

- DCF-Wisconsin Shares Program – The Department continues to encourage counties to follow all operations memos. Since there is no money to invest in deterring fraud, policies will be examined and may be reissued.
- Numbered Memos – A Bureau of Long Term Support preliminary memo regarding divestment policy and practice for community-based waivers will be distributed for WCHSA comment. President Wondergem stated that the Long Term PAC will review it.
- Department of Corrections – Silvia Jackson
  - Risk Assessment – There has been some concern there may be a mandated risk assessment. Silvia clarified that there is no single mandated tool. However, by law there has to be a system available. The tool has been used for a number of years. In 1997, the tool was re-evaluated. Now after another decade has passed, the risk assessment must be re-validated, however there is no funding available for this process. DOC is currently searching for funds. They have applied for a national grant for \$3.1 million, which includes a request for \$200,000 for the re-validation. However, there are only three grants available in the nation. There is still no plan to mandate a single risk assessment tool. Counties can develop their own tool or use the state's
  - Sex Offender Municipal Ordinance Update-five more municipalities have passed an ordinance. A summary is now available on the website.
  - Juvenile Court Intake Training is now two days of on-line training and three days of face-to-face training. The first three-day training will be scheduled in September. A numbered memo will be issued at the end of the month.
- Other

#### Policy Advisory Committee Action Items/Reports

- Economic Support – Co-Chairs John Rathman and Liz Green
  - Provided an update on the Enrollment Support Center and rollout of BadgerCare Plus for Childless Adults. Implementation is scheduled to begin June 1.
  - 2009 Fraud Allocations are not yet available.
  - The PAC continues to recruit for four new ESPAC/IMAC representatives (two from the Northern Region and two from the Southern Region)
  - Now that Liz Green is a co-chair, an alternate representative is needed.
  - W-2 Coalition Update – group is meeting and generating a letter to the Governor and looking for WCHSA to support letter to the Governor including three points: 1.) Direct a portion of the federal stimulus funds to the W-2 agencies; 2.) Provide money to counties to determine eligibility for SNAP, MA, and BC; and 3.) Convene an emergency task force to ensure that all funds are used to help low income families during the recession. **MOTION: to approve WCHSA support of letter to the Governor – Motion carried.**  
**Motion: WCHSA to be put on the list as an official member of the Coalition. Motion carried.**
  - W-2 Coalition provided information at hearings at the capital. They used core statements and the approved WCHSA platform.
  - Other – Milwaukee and the state have entered into union negotiations to create the hybrid entity. Timeline currently for state is to accept applications by May 1; assume the call center by July 15; and take over full operations by January 1, 2010.
  - This may have broader ramifications for private W-2 agencies that have contracted to administer the Wisconsin Shares Program for Milwaukee County.
- Behavioral Health – Co-Chairs Kathy Roetter and Mark Seidl
  - Mental Health Substance Abuse Summit – September 29, 2009.
  - February 27, 2009 – PAC Meeting re: Infrastructure Study – open invitation to all Portage County Dept. of Human Services – meeting starts at 10 a.m.
  - State Reductions to CSP Wait list Funding and CCS Start-Up Funds-\$24,000.
- Children, Youth and Families – Co-Chairs Mark Mertens and Carol Wright

- Targeted Case Management Claiming for Child Welfare Staff – DSP 2008-09 Memo series – did not go through WCHSA process. **MOTION: To recommend that the President send a letter expressing concern that the memo did not go through WCHSA process. Motion carried.**
- ICWA Codification Update – There are still two legal issues, a clear definition of what constitutes active efforts and the qualifications, experience, and definition of an expert witness.
- Proposed Legislation: WLC: 0346/2 Family Policy Board - entity would take the place of the Children's Trust Fund; WLC: 0383/1 Notification of Relatives – makes changes needed to meet federal legislation, requires counties to notify any and all relatives within 30 days; LRB-0160/1 Youth Aging Out of Foster Care – legislation tries to focus additional resources on 18 yr. olds but there is no funding available.
- Motion to approve new Inter-County Venue Agreement Form: Notice of Client Change to a New County – This item was tabled for revisions to the document.
- WCCF - Raise the Age Committee – Mark provided an update. There is some anticipation that a bill will be introduced to put 17 yr. olds back into Juvenile system. DCF has asked for change of law that will not be effective until 2012; however, no funding has yet been identified to support the change. There are four main points to the legislation – 1.) Return 17 yrs. olds to juvenile with option to courts to switch to adult court ; 2.) Gives partners time to prepare for change in 2012; 3.) Commits to allocate funds \$76 Million annually but does not identify funding; 4.) Creates a statutory committee to report to Finance on allocations of funding. Sarah said that WCA is advocating that the committee identify the funding in the bill, so there is no issue with the funding if it has not been identified by 2012.
- Other
- Long Term Support – Co-Chairs Joan Ketterman and Linda Van Ness
  - A meeting is scheduled for February 20<sup>th</sup>.
  - The agenda will include venue and jurisdiction; residency issues in Family Care; and Family Care Funding
  - It was suggested that the PAC include failed adoptions of special needs kids who need human services on their agenda.
  - It was also suggested that the PAC review how using Family Support Program monies as match for Children's Long Term waivers is creating an entitlement for children.

#### **Standing Committees Action Items/Reports**

- Public Policy – Dave Titus
  - WCHSA Platform – no report
  - Family Policy Board – no report
- Conference Updates
  - December 5, 2008: Stevens Point – Chair Kathy Roetter and Faith Elford-all registration fees have been collected and all bills from the conference have been paid.
  - May 6, 7 & 8, 2009: Wisconsin Dells: Chula Vista – Chair Randy Jacquet reported on identified speakers. The theme is "Reflecting on the Future" which will include looking at the current financial crisis and trying to predict what services will look like in the future.
- Membership & Dues Committee – Neal Blackburn – no report.
- Awards Committee – Alice Connors – Ann stated that Alice will be distributing nomination papers for the May conference in the near future.

#### **Ad Hoc Committees and Reports**

- ADRC Ad Hoc Committee – Glen Johnson – no report
- Long Term Care Council – Todd Romenesko – no report.
- Governor's Poverty Summit – Rosemary Davis – Glen Johnson reported for RoseMary – \$12,000 was awarded to create a statewide initiative to study how to deal with poverty in WI. On May 4-5

there will be a summit of state, county, and groups to determine the best way to approach the issues.

**Association Business**

- Chairman's Report – none.
- President's Report
  - Appointments - Liz Green - WCHSA representative to the W-2 Agency Coalition – motion was made and passed.
  - A letter was issues to Secretary Timberlake regarding FS sanctions.
  - President Wondergem reported that she is currently recruiting new Board members.
  - There is a federal initiative recommending that volunteer drivers be reimbursed up to the IRS rate fro travel without being subject to income tax.
  - President Wondergem thanked Jerry Huber and Lynn Green for attending meeting yesterday
  - There will be an e-mail issued by WISDOT that will grant additional monies for planning for regional human services transportation systems.
  - With Tom's retirement, Jefferson County is currently recruiting for a new Director.
  - A meeting is scheduled the 17<sup>th</sup> of February with the Secretaries.
- Treasurer's Report – Glen reported that there is currently a balance of approximately \$9,900 in the account.
- Administrative Coordinator's Report – Faith reported that she is working on the 2009 Directory.

**Adjournment** – Past Chair Lou Plaisance adjourned the meeting at 11:35 am.